

**U.S. DEPARTMENT OF COMMERCE  
BUREAU OF ECONOMIC ANALYSIS ADVISORY COMMITTEE  
CHARTER**

**1. Committee's Official Designation (Title).** Bureau of Economic Analysis Advisory Committee (Committee).

**2. Authority.** The Secretary of Commerce, having determined that it is in the public interest in connection with the performance of duties imposed by law on the Department of Commerce, established the Bureau of Economic Analysis Advisory Committee on August 26, 1999. The Committee is hereby re-chartered under the Federal Advisory Committee Act (FACA), as amended, 5 U.S.C. App.

**3. Objectives and Scope of Activities.** The Committee will advise the Director of the Bureau of Economic Analysis (BEA) on matters related to the development and improvement of BEA's national, regional, industry and international economic accounts, especially in areas of new and rapidly growing economic activities arising from innovative and advancing technologies. The Committee also will provide recommendations from the perspective of businesspeople, academicians, researchers and experts in government and international affairs.

**4. Description of Duties.** The Committee will function solely as an advisory body, in accordance with FACA, to advise BEA on topics selected by BEA in consultation with the Committee chairperson.

**5. Agency or Official to Whom the Committee Reports.** The Committee reports to the Director of BEA.

**6. Support.** BEA supports the Committee.

**7. Estimated Annual Operating Costs and Staff Years.** The annual cost of operating the Committee is estimated to be \$90,000, which includes an estimated 1 person of staff support.

**8. Designated Federal Officer.** The Director of BEA will appoint a full-time or permanent part-time employee to serve as the Designated Federal Officer (DFO). The DFO will: approve or call all of the Committee's and subcommittees' meetings; prepare and approve all meeting agendas; attend all Committee and subcommittee meetings; adjourn any meeting when the DFO determines adjournment to be in the public interest; and chair meetings when directed to do so by the Director of BEA.

**9. Estimated Number and Frequency of Meetings.** The Committee will meet approximately two times per year. Additional meetings may be called when needed.

**10. Duration.** Continuing.

**11. Termination.** This charter will terminate two years from the date it is filed with the appropriate U.S. Senate and House of Representatives oversight committees unless earlier terminated or renewed by proper authority.

**12. Membership and Designation.** The Committee will consist of approximately 15 members who are appointed by and serve at the discretion of the Director of BEA. The Committee chairperson will be selected by the Director of BEA. Members will be selected on a clear, standardized basis, in accordance with applicable Department of Commerce guidance. Committee members will be from business, academia, research, government and international organizations, and they must be acknowledged experts in relevant fields, such as economics, statistics, and economic accounting.

Committee members will be considered “special government employees” (SGEs) and, therefore, will be subject to the ethical standards applicable to SGEs.<sup>1</sup> Committee members shall serve without compensation, but may, upon request, be reimbursed travel expenses, including per diem, as authorized by 5 U.S.C. § 5701 *et seq.* Because Committee members will not have access to classified information, no security clearances are required.

Committee members will serve for a term up to three years. All members will be reevaluated at the conclusion of the term with the prospect of renewal for an additional term. Active attendance and participation in meetings and activities (e.g., conference calls and assignments) will be factors considered when determining term renewal or membership continuance. Members may be appointed for no more than three consecutive terms. Appointments may be for one, two, or three years to provide staggered terms.

Members shall not reference or otherwise utilize their membership on the Committee in connection with public statements made in their personal capacities without a disclaimer that the views expressed are their own and do not represent the views of the Committee, BEA, or the Department of Commerce.

**13. Subcommittees.** BEA may establish subcommittees of the members as may be necessary, subject to the provisions of FACA, the FACA implementing regulations and applicable Department of Commerce guidance. Subcommittees report to the Committee and do not provide advice or work products directly to BEA.

---

<sup>1</sup> Committee members are exempt from filing the Confidential Financial Disclosure Form.

**14. Recordkeeping.** The records of the Committee, formally and informally established subcommittees, or other subgroups of the Committee shall be handled in accordance with General Records Schedule 6.2 or other approved agency records disposition schedule. These records shall be available for public inspection and copying, subject to the Freedom of Information Act, 5 U.S.C. § 552.

  
\_\_\_\_\_  
Acting Chief Financial Officer and  
Assistant Secretary for Administration

6/3/2021  
\_\_\_\_\_  
Filing Date